



## MY NEIGHBOURHOOD



### Avonmouth & Lawrence Weston Neighbourhood Partnership Tuesday 30th June 2016

**Report of:** Keith Houghton, Neighbourhood Partnership Co-ordinator.

**Title:** Avonmouth & Lawrence Weston NP Plan Update Report

**Contact Telephone Number:** 0117 922 2135

#### Recommendations

1. The NP to consider the final number of resident members for each 'village' the NP wants to recruit in the forthcoming election/selection process and to approve the actions recommended in **Item 1**
2. The NP to consider the proposed DRAFT priorities in Appendix 2 and Item 2 for the NP Plan and to approve the recommendation for developing the Plan further at **Item 2.5**
3. The NP to note the updates to the NP Plan priorities
4. The NP to put forward NP member to support review of Wellbeing citywide **Item 4.2**
5. The NP to consider its input the Citywide NP event on 20<sup>th</sup> July at **Item 5.2**
6. NP to take a verbal update on the Mayor's visit on Monday 13<sup>th</sup> June **Item 6**
7. NP to consider the update on delivery of Bristol Youth Links Quarter 4 2015/2016 **Item 7**
8. NP to note the members of Avonmouth & Kingsweston NP who have left as a result of May election and boundary changes at **Item 8**

## **1. NP Member Selection**

- 1.1 At the March NP meeting it was agreed that Neighbourhood Forums should be asked how NP members should be recruited from one of the two methods already preferred by the NP from previous discussions:
  - Election through Forums
  - ‘Open Access’
- 1.2 This question was put to the April Forums (and the April SCAF Forum meeting) with the following results:
  - Avonmouth chose Election at a Forum
  - Shirehampton chose Election at a Forum
  - Lawrence Weston chose Open Acces
  - Sea Mills/Combe Dingle chose Open Access
- 1.3 The NPC recommends the following actions to recruit new NP members to the September NP meeting:
  - Advertising the request for expressions of interest widely through NP routes and via community groups
  - Develop the draft NP member job description using the work reported from the Feb 2016 Governance meeting
  - Hold NP member elections at the Avonmouth Forum; hold a Shirehampton NP member election at a SCAF Forum;
  - Invite interested residents in LW and Sea Mills/Combe Dingle to meet to propose who takes up places
  - Approve the new NP members at the September AGM
- 1.4 **Recommendation:** That the NP agrees whether it is seeking 3 or 4 resident members from each ‘village’ and amends and approves the process set out above for action by the NPC

## **2. NP Plan Review:**

2.1 The NP Plan/Governance event on Saturday 11<sup>th</sup> June was attended by the three new Ward Councillors and the Chair of the NP. This small group worked through the existing NP Plan and considered:

- a. What has been achieved from the existing Plan
- b. What priorities could be focused on to deliver against in the period July 2016 to December 2017 and how they might be best delivered
- c. This event did not complete the review of the Plan and the meeting agreed to present the results of their thinking to the NP for comment and to propose a draft set of Delivery priorities for adoption, subject to further input and work at another Plan Review and Governance event

2.2 Achievements from 2015/2016, the first year of the Plan include:

### **Active Citizenship, Equalities & Community Cohesion**

- Supported Make Sunday Special in Avonmouth
- Supported residents events through Wellbeing
- Agreed clear recruitment system for resident NP members
- Started review of NP Plan
- Supported successful bid for First Steps funding and development of Avonmouth Community Plan
- Community Plan work is now being taken up in Shirehampton and, potentially, in Sea Mills
- Worked with Sea Mills community to support transition into two wards and how community works together
- Delivered consultation on Henacre and Hallen Drive development proposals so residents can influence

### **Community Buildings and facilities**

- A number of improvements supported by Wellbeing Fund
- Developed bid for funding to bring Avonmouth toilets back into active community use – did not succeed but now have a model which can be used to pursue further funding, including Port Communities money
- NP supported LW Hub development with BCC

### **Environment, Parks and Streetscene, Pollution & Quality of Life, Green Capital**

- Set up Environment sub-Group
- done initial upgrade of Parks priorities and assigned S106 to drive forward immediate outstanding priorities
- worked with community residents to develop Richmond Terrace play area funding bid to replace obsolete play equipment
- Play priorities and access being considered for BCC Play and Access fund investment
- Held series of public meetings in Avonmouth on Phase 1 Air quality study and Phase 2 – about to start and health issues
- Delivered project on fly-tipping in Avonmouth

### **Families, Younger & Older People**

- Wellbeing support to activities to benefit all these groups

### **Traffic, Transport & Highways**

- Traffic & Transport sub-Group has developed priorities for 2016/17 and future delivery of schemes and how NP should use S106 at its disposal
- Delivered actions to deter overnight HGV parking in Avonmouth
- Supported influencing of bus services through Forums

### **Housing, Planning and Major Development**

- Supporting development of resident/Avonmouth Industries Liaison Group

2.3 The DRAFT Avonmouth and Lawrence Weston NP Plan June 2016 is attached at **Appendix 1** and draft Delivery Plan at **Appendix 2**, which sets out ideas for priorities for NP plan work July 2016 – December 2017. This is unfinished work and needs further development and allocation of NP resources and to engage community groups, organisations and residents across the NP area in supporting delivery.

2.4 Proposed DRAFT delivery priorities for July 2016 – December 2017:

### **Active Citizenship, Equalities and Community Cohesion**

- Support development of Communication the NP area, working with community and stat. partners
- New NP members recruited
- Support delivery of Avonmouth Comm Plan and development of Shirehampton Comm Plan
- Equalities training and action planning
- Exploring new name for NP through consultation with residents

## **Community buildings and facilities**

- Explore Library Review and enhanced community facilities
- Shape design & delivery of Port Comm. Resilience Fund

## **Families, younger & older people**

- Rollout of BAB in A&LW
- Improve influence and voice of young people in NP work

## **Environment: Streetscene; Parks & Open Spaces; Pollution & Quality of Life; Green Capital**

- Continue 2 phase of dust monitoring
- Support success of Avonmouth Industries/Community Liaison & Planning Grp
- Consult and deliver St Marys Rec & E LW play
- Deliver Richmond Terr play
- Consult on further Play/Parks aspirations
- Recruit Fundraiser

## **Traffic and transport – Keep Bristol Moving**

- Agree future schemes
- HGV lorry work with other NPs – influence Sth Glos

## **Housing, Planning and major projects**

- Support thriving high streets via Port Fund

## **Employment, training and economic development**

- Link employment/enterprise with Port Fund & Work

## **Crime and Community Safety**

- Set up North Drugs meeting with PCC with other NPs

## **2.5 Recommendation: That the NP adopts the Draft NP Plan and Delivery Plan in its current form to shape**

immediate work and delivery; that the NP agrees to meet again to focus on further Governance development and NP Plan shaping and allocation of its budget to bring back to the September and December NP meetings.

### 3. NP Plan Activities Update:

#### 1. Theme: Active Citizenship, Equalities and Community Cohesion

Activity/Description	Cost to date £	Update
<b>1.1 Priority 1 : Support local residents to set up more local events and activities which bring residents together</b>		Wellbeing Priorities advertised and round 1 recommendations in NP papers
<b>1.2 Develop a Communication plan and deliver improved communication between service providers and the community,</b>		Communication conversation started at Governance event on 20 <sup>th</sup> February – but main work deferred to second event to bring to June 30 <sup>th</sup> NP meeting <b>Proposed priority for delivery in new NP draft</b>
<b>1.3 Develop resident membership of the NP and sub-groups to ensure Avonmouth Village, Shirehampton, Lawrence Weston and Sea Mills communities are well represented</b>		
<b>1.4 Support residents to influence decisions and service provision through the NP, in particular to increase the engagement of minority or more marginalised communities</b>		
a. Set NP Governance meeting to consider NP membership recommendations and Sub-Group structures to take to NP AGM meeting 2015 – as agreed at Dec 2014 NP meeting		Governance event on 20 <sup>th</sup> February proposed the process for selecting Resident Members of the NP: <b>See proposed action above in Item 1 to deliver for September NP meeting</b>

<b>1.5 Explore the option to create a Community Plan in Avonmouth (Sea Mills also mentioned)</b>		
a. set up meeting to consider applying for First Steps support from Community Development Foundation to follow on from Community First programme in Avonmouth. Potential to develop further project work.		<b>Avonmouth Community Plan on meeting agenda</b> <b>Shirehampton have formed a group and are developing their Community Plan work</b>
<b>1.7 Develop an Equalities Action Plan as part of the NP Plan – to be agreed at the June NP 2015 (include Community Cohesion)</b>		
a. Develop an Equalities Action Plan as part of the NP Plan – to be agreed at the June NP 2015 (include Community Cohesion)		Deferred to a second NP Development Event due to lack of time on 20 <sup>th</sup> February – see above Recommendation <b>Training in September for new NP members to feed into action plan</b>

## 2. Theme: Community buildings and facilities

Description of works	Est cost	Update
<b>2.1 Support the development of quality Library services which enhance community facilities in Avonmouth, Shirehampton Public Hall and Sea Mills</b>		
a. deliver community engagement and support to community groups emerging from Phase 2 of BCC Libraries for the Future consultation:		NPC is exploring how investment from the Libraries for the Future fund could link to the Mayor's £1million Port sale to improve community facilities at these libraries <b>Priority in new draft NP Plan</b>
<b>2.2 Support resident groups to enable them to improve local facilities</b>		
c. work with BCC to develop a community-focused process for using the £1million Port sale fund proposed by		Will be included in NP meeting with Mayor on Thursday 25 <sup>th</sup> June as topic to influence. <b>The initial announcement on the focus for the Port</b>

Mayor		<b>£1million fund is now available. See 'Port Communities Resilience Fund', Item 7 on NP meeting agenda – shaping of Fund in Plan</b>
Developing Avonmouth toilets		Application was not successful. The Port Communities Resilience Fund is a potential route through which this work can be realised

### 3. Themes: Families, younger & older people.

Description of works	Est cost	Update
<b>3.3 Increase activities and events for young people</b>		
b. re-introduce the Young People's Wellbeing Fund, via Juicy Blitz		NPC – and NP member? – to meet with Juicy Blitz to explore – bring recommendation to September NP meeting. Still to take place – see Delivery Plan schedule Arrange to explore with Juicy Blitz in December with NP members who volunteered  <b>See below: 3.4 – July – March 2017</b>
<b>3.4 Engage young people's voices in all relevant aspects of NP work and evidence how the voice of young people has influenced and is reflected in the final product</b>		
a. connect LPW Youth Forums; Juicy Blitz and BCC Youth Links and Mayor's Youth Parliament reps to agree way of increasing yp influence on neighbourhood development		Explore at Meeting with Juicy Blitz – recommendation to come to September 2015 NP meeting  <b>Meet in July</b>

### 4. Environment: Streetscene; Parks & Open Spaces; : Pollution & Quality of Life; Green Capital

Description of works	Est cost	Update
<b>4.1 Develop a 'litter/dog mess reduction campaign' with the local residents and agencies and track impact and what works</b>		
b. recruit resident volunteers and agencies to design A&K campaign		See Delivery Plan schedule – February/March 2016 delivery <b>Propose that this is now developed between March – December 2016</b>
<b>4.3 Work with community groups and residents to enhance the appeal of streets through wildlife-friendly planting and growing in public spaces</b>		
b. Support through Clean and Green Fund – 'wildlife friendly' planting		NO is developing work using the Clean and Green/Environment Fund – <b>will focus on Lawrence Weston and other areas where there has been less activity</b>
<b>4. 4 Review Parks/Open spaces priorities across Avonmouth/Kingsweston and develop new priorities April/ May 2015: identify priority locations for spend of existing NP Section 106 funds – decisions to June 2015 NP meeting</b>		
a. Set Parks Priorities Review meeting to: - look at existing and potential new priorities – identify use of current and likely NP S106/CIL funding and £1million Port fund - make recommendations to June 2015 NP meeting		First meeting 4 <sup>th</sup> June; set immediate priority recommendations to 30 <sup>th</sup> June NP; Agreed to set up Parks/Environment Sub-Group. NPC to set future meeting schedule. Meeting on 3 <sup>rd</sup> December 2016 Met on 18 <sup>th</sup> February and recommendations included in Business Report (Item 6 on Agenda) <b>Develop consultation and delivery programme for agreed priorities</b>
<b>4.5. Identify potential sources of funding to support aspirations which cannot be funded by available NP funds Parks/Open spaces</b>		
a. research potential funding support from external sources, local business, regional and national funds and submit		<b>Richmond Terrace Bid submitted 25<sup>th</sup> April 2016</b>

Description of works	Est cost	Update
bids/support bids		<b>Fundraiser proposal in Business Activities paper to take forward using NP Budget</b>
<b>4.6. track Air Quality monitoring, support clear reporting to the community about the results and review future of Air Quality monitoring from Sept 2015</b>		
a. support up to 3 Public meeting to report back results during the remaining 9 months of the Air Quality monitoring in Avonmouth and future work		<b>Meeting held in May. Second Phase of Dust monitoring about to begin to research visible dust. Public Health work is also going to be delivered</b>
b. work with BCC to deliver clear communication plan on results emerging and their health implications		<b>New Bulletin to be produced for Summer 2016 with details of above work</b>
<b>4.6. monitor 'nuisance' dust, noise and smell impacts in partnership with local residents and report back on findings; work with Port and local agencies/industry to minimise the negative impact on residents quality of life</b>		
a. support the community and BCC to work together to identify sites for dust monitoring; set up report back process and action planning work agreed by residents, BCC and Port		<b>Initial exploration meeting held with residents – positive result. Further work with residents and recruitment of Avonmouth industries to take place as priority</b>

## 5. Traffic and transport – Keep Bristol Moving

Description of works	Est cost	Update
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Description of works	Est cost	Update
<b>5.2 Explore how HGV impact on streets could be reduced by measures to deflect lorries from unsuitable routes and onto more appropriate routes</b>		
a. explore potential action through Traffic and Transport Group and put in Mayoral Request		
<b>5.5 a. Invite First Bus to relevant Neighbourhood Forums to influence and link into BCC service review and Neighbourhood Forums to influence</b>		
a. Invite First Bus to relevant Neighbourhood Forums to influence and link into BCC service review and Neighbourhood Forums to influence		<b>Continues to be a feature of Forums:</b>
<b>Activity 5:</b> <b>Keep community informed and enable them to influence the introduction of a Henbury Loop rail service</b>		
a. produce updates through Forums, local websites and local newsletters		
<b>5.7 Deliver following identified Traffic improvements: o Shirehampton Village Improvements; o Work with BCC Highways to produce a scheme to improve the junction of Shirehampton Road, Westbury Lane junction</b>		
a. Delivery of Shirehampton village scheme		Update: Delivery now expected: by Summer 2016; Traffic Regulation Order likely complete Nov/Dec 2015 <b>TRO</b> still to be completed – statutory consultation will begin in New Year (this has been delayed by other priorities) <b>Delivery now expected March/April 2016</b>
b. follow through progress with feasibility of delivering Shirehampton/Westbury/Kingsweston junction and identify alternative schemes if not feasible to NP		Feasibility Study of previous scheme ideas/costs/pros & cons due to be completed end Sept. 2015 <b>Will be topic of forthcoming T&amp;T Group</b>

## 6. Housing, Planning and major projects

Description of works	Est cost	Update
<b>6.2 Support the setting up and successful running of a resident-led Avonmouth Planning Group (Sea Mills too)</b>		
a. recruit resident members to launch Avonmouth Planning Group and broker support with Bristol Neighbourhood Planning Network		<b>Potential to explore combining with Liaison Group</b>

## 7. Employment, training and economic development

Description of works	Est cost	Update
<b>7.1 Explore ways to support High Streets/local shopping centres to thrive</b>		
a. Set up meeting with Jason Thorne via Economy Group to explore potential activity and options to support shopping centres		<b>See Delivery Plan See Port Communities Resilience Fund Item 7 – Thriving High Streets has been included as a focus for the use of Mayor's 1million Port monies</b>
b. NP Co-ordinator and NP support delivery of Coastal Communities Fund to maximise benefits for A&K residents and request information from CC Fund deliverers to support the delivery		NP is a member of the Coastal Communities Team – SevernNet Working - working to develop a Plan to gain an understanding of the overall area and its needs, learn from progress already made, what works and what doesn't, and enable more co-ordinated support based on the combined resources of the team members and other

Description of works	Est cost	Update
		stakeholders across the area including the business community. The Co-ordinator is contributing to development of the Plan.

## 8. Crime and Community Safety

Description of works	Est cost	Update
<b>8.1 Reduce Sale and use of drugs</b>		
b. raise issue through Forums and communicate community priority to Police and Crime Commissioner		Henbury, Bretry and Southmead NP has asked if other North NPs would want to join together to invite the Police and Crime Commissioner to attend a public meeting to explore the impact of drugs dealing in North communities and why Drugs have been removed as one of her priorities  <b>A meeting will be arranged for post May elections with the new Police and Crime Commissioner</b>
<b>8.2: Anti-Social Behaviour: To use Forums to identify Anti-Social Behaviour to task Police and agencies to address community concerns and report back</b>		
a. report via Forums as issues arise; b. Report via NDT as they arise		

## **4. Citywide Wellbeing Review**

4.1 The Neighbourhood Management team is conducting a review of the Wellbeing Fund application process in order to:

- Ensuring that enough information is given to the NP in order for them to make good decisions
- To make the process simpler for the applicant
- To reduce the administrative needs of small grants process

4.2 The NP is asked to put forward one person from our appraisal working group to join a citywide working group to look at future Well Being applications

**Recommendation: That the NP agrees a representative to this working group to support this initiative**

## **5. Citywide NP event: Wednesday 20th July 6.30pm, Central Library, Bristol**

5.1 The NP is asked to attend this event and to decide how we want to contribute within the following city-wide themes which reflect common priorities across the city's NPs:

- Environment – litter, graffiti, fly tip, ASB, nuisance parking
- Parks
- Community buildings and assets
- Employment
- Facilities & activities for young people
- Transport
- Health
- Community cohesion

5.2 Each session will be 20 mins long and there are 3 or 4 slots available. **See Appendix 3**

**Recommendation: That the NP decides if we want to present any good practice or shared conversations on any of the above priorities, who wants to do this and any support they want in preparing for it.**

## **6. Mayoral Visit: Monday 13<sup>th</sup> June**

The new Mayor, Marvin Rees, visited the NP area on Monday 13<sup>th</sup> June (re-arranged from 2<sup>nd</sup> June)

A verbal update will be given at the NP meeting

## **7. Bristol Youth Links delivery report Quarter 4, 2015-2016**

See **Appendix 4** for delivery report.

## **8. Record of NP members leaving the Partnership**

Several members of the Partnership have left:

Wayne Harvey – ex-councillor

Tim Leaman – ex-councillor

Jenny Winfield – resident of Stoke Bishop area of Sea Mills

Ann Green - resident of Stoke Bishop area of Sea Mills